

Pursuant to due call and notice thereof, the regular meeting of the City Council of Appleton was held on Wednesday, June 11th, 2025 in the Council Chambers at the Appleton Civic Center.

Council Members Present in Chambers: Justin Koepp, Al Oyen, James Masee, Stacey Raddatz & Vanessa Lhotka-Meyer

Council Members Absent: None

City Staff Present in Chambers: John Olinger – City Administrator, Emma Haugen – Clerk/Treasurer & Cody Thomson – Appleton Police Officer

Public Present in Chambers: Rev. Herbert Rotunda, Mitch Fett, Melissa Streich – UMVRDC & John Pfaff

Public Present Virtually: None

Mayor Koepp called the meeting to order at 6:00 p.m.

II. **Pledge of Allegiance was recited by the Council.**

III. **Additions or Corrections to the Agenda:** Administrator Olinger asked add the Swift County Fair Liquor Licenses to the consent agenda. A motion was made by councilmember Oyen and seconded by councilmember Raddatz to the addition to the agenda. After call for discussion and hearing none, Mayor Koepp called for a vote. All voted in favor. Motion passed.

IV. **Public Forum:** None

V. **Public Hearing/Presentations:** None

VI. **Consent Agenda:** A motion was made by councilmember Masee and seconded by councilmember Lhotka-Meyer to approve the items listed on the consent agenda. After call for discussion and hearing none, Mayor Koepp called for a vote. All voted in favor. Motion passed.

VII. **Business:**

a. **Diamond Village Property and Grandstand** – Administrator Olinger briefed the council on the status of the purchase of the Diamond Village property and an upcoming request from the Appleton Recreation Association. A representative from the group will be present at a future meeting to go through it more in depth.

b. **Prairie Waters 2025 Membership:** Melissa Streich from the Upper Minnesota Valley Regional Development Commission spoke to the council about the Prairie Waters program and is offered to members. The presentation included items in the program, ads, website and other area marketing items. A motion to approve membership in Prairie Waters for 2026 at \$4,500.00 was made by councilmember Masee and seconded by councilmember Lhotka-Meyer. After call for discussion and hearing none, Mayor Koepp called for a vote. All voted in favor. Motion passed.

c. **5 Year Street Maintenance Plan** – Administrator Olinger went through the 5 year street maintenance plan with the council year by year through 2030. The plan was recommended by the by the planning commission and a subcommittee of the planning commission. This document can be changed or updated each year. A motion approve the 5 year street maintenance plan was made by councilmember Raddatz and seconded by councilmember Oyen. After call for discussion and hearing none, Mayor Koepp called for a vote. All voted in favor. Motion passed

d. **Union Negotiations Closed Work Session** – Administrator Olinger explained that one of the unions has met and reached a proposal. Olinger proposed that the council add a closed session to the working session to discuss the proposal. A motion to approve the addition of Union Negotiations to the work session in June in closed session was made by councilmember Lhotka-

Meyer and seconded by councilmember Masee. After call for discussion and hearing none, Mayor Koeppe called for a vote. All voted in favor. Motion passed.

- e. **Rooney-Behl Pay Order #1** – Administrator Olinger gave an update on the construction. A motion to approve pay request #1 of \$334,382.76 was made by councilmember Oyen and seconded by councilmember Raddatz. After call for discussion and hearing none, Mayor Koeppe called for a vote. All voted in favor.

VIII. **Information Items:** Administrator Olinger notified the council that the city was awarded the TAP Grant for the hospital trail reclaim project. He also is hoping to modify the DNR grant to include the engineering costs that are not covered by the TAP grant.

IX. **Department & Commission Updates:** Some items from the library minutes and the EDA minutes. Administrator Olinger also updated the council on the Schlieman Ave project.

X. **Adjournment:** A motion to adjourn the meeting was made by councilmember Lhotka-Meyer and seconded by councilmember Raddatz. After a call for discussion and hearing none, Mayor Koeppe called for a vote. All voted in favor and the motion passed. Meeting was adjourned at 6:47 pm.