



# City of Appleton

323 West Schlieman Avenue

Appleton, Minnesota 56208-1299

(320) 289-1363

Fax (320) 289-1364

## Commercial Use of the Appleton City Brush Site

**The City of Appleton recognizes that the public hours of operation for the brush site may not align with a business' need to access the site for brush disposal. This policy is intended to establish procedures for commercial use of the Appleton City Brush Site.**

To be considered for commercial access passes, each commercial user would have to provide the city with a business license or proof of incorporation.

Once approved, the following pass options are available:

1. Daily Access Pass: \$20.00 fee with a \$40.00 deposit when brush key checked out. Once the key is returned, the \$40.00 will be returned to the customer.
2. Seasonal Access Pass: A \$110.00 fee will be charged for a key to access the brush site from the months of May to September. A \$40.00 deposit fee for the key will also be collected at initial issue and will be refunded when the key is returned at the end of the season.

Other Terms of Use:

- Access to the site would be weekdays from 9am to 4pm on the days the site is not open for public use.
- Use of the site is limited to tress, branches, grass clippings and garden waste generated from business ventures, not for personal use by the business owners/employees or friends/family.
- All tress, branches, grass clippings and garden waste must be from within the city limits of the City of Appleton. No rural or out of town items shall be disposed of.
- Users of the brush site will lock the gate behind them each time they exit the brush site. If gates are open when a user arrives, gates must still be locked behind them.

I have read this statement and understand all the rules. If found that the rules have not been followed, rights to use the brush site outside of public hours will no longer be allowed.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Public Brush Site Hours** – The site is open on Monday & Wednesday 8am to 3:30 pm & Saturday from 8am to 4pm for all residents to use

The following are the only items allowed at the City brush site:

- Trees, branches, grass clipping, garden waste – take containers (bags, boxes) back home. ABSOLUTELY NO LUMBER. No fee charged
- Metal – NO METAL ACCEPTED
- Appliances/White Goods – NO APPLIANCES ACCEPTED
- Cement – NO CEMENT ACCEPTED

There are four areas for the above mentioned items. When disposing of these items, they must be placed in the correct area.

# Brush Site Key Agreement Form

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Date \_\_\_\_\_

Last: \_\_\_\_\_ First: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Phone :(\_\_\_\_) \_\_\_\_ - \_\_\_\_ E-mail Address: \_\_\_\_\_

City of Appleton Brush Site Key# \_\_\_\_\_

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## **Policy & Disclaimer**

- All rules listed in the Commercial Use of the Appleton City Brush Site will be followed
- Key(s) issued are the responsibility of the individual, and must not be given to an other individual or group.
- The individual agrees that access from the key(s) will be limited to their and their organization only and agrees not to allow tailgating or unrestricted access while using the area.
- Individuals are required to return all keys in their name to 323 W Schliemann Ave and sign key return portion of agreement form prior to release of key agreement.
- If a breach of access occurs during the individuals use of the area, the individual is responsible to report this breach to the City Office or Appleton Police Department immediately.
- Key holder may not make duplicates of the key for an reason.
- Failure to adhere to the key release agreement will result in loss of key privileges.

I acknowledge that I am aware of and understand the City of Appleton key policy.

Signature: \_\_\_\_\_

Office Personnel Signature: \_\_\_\_\_

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## **Key Return**

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Appleton City Brush Site Key # \_\_\_\_\_

Office Personnel Signature: \_\_\_\_\_