



# City of Appleton

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**OFFICE OF THE CITY ADMINISTRATOR**

323 W Schlieman Ave | Appleton, MN 56208

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## **MOWING OF CITY OWNED PROPERTIES**

The City of Appleton is accepting bids for lawn care services for the 2021 season for 5 city owned properties. Information about the properties is available on the City of Appleton website under the procurement link at [www.appletonmn.com](http://www.appletonmn.com) or in person. Bids must be delivered to the City of Appleton, 323 West Schlieman Ave, Appleton, MN 56208 no later than **5:00 pm Friday, May 14<sup>th</sup>, 2021**. Responsible bidders will provide proof of commercial insurance policy coverage up to \$1,000,000.00, an active business license and a complete list of employees that will be providing services. The City of Appleton reserves the right to reject an and all bids and to award the contract to the lowest responsible bidder offering the lowest price pursuant to Minn.Stat. §471.345. The successful bidder will enter into a formal contract with the City of Appleton.

Questions related to this bid process can be answered by Willie Morales, Appleton City Administrator at (320) 289-1363, [cityadministrator@appletonmn.org](mailto:cityadministrator@appletonmn.org)

### **Requirements for All Properties**

- Lawns must be mowed a minimum of 2 times per week
- Any areas not accessible by mower must be trimmed
- All boulevards along the properties must be included in mowing
- Where applicable, downspouts should be moved and replaced when mowing
- If grass clippings are on any concrete, sidewalk, or structure located on properties, they should be blown off to maintain the integrity of the item