

# Appleton Police Department

## Policy & Procedures Manual

**TITLE: CRIMINAL CONDUCT ON SCHOOL BUSES**  
**Minnesota Statutes 169.4581**

**NUMBER: 40.6**

**EFFECTIVE DATE: July 2018**

**DISTRIBUTION: All Personnel**

### **I. POLICY**

It is the policy of the Appleton Police Department to respond to allegations of criminal conduct which occur within our jurisdiction on school buses. This agency shall work with and consult school officials, transportation personnel, parents, and students when respond to these incidents to protect student safety and deal appropriately with those who violate the law. This policy recognizes that responding to reports of alleged criminal conduct on school buses within this jurisdiction is the responsibility of this agency in cooperation with any other law enforcement agency that has jurisdiction over the alleged offense. This policy is not intended to interfere with or replace school disciplinary policies that relate to student misconduct on school buses.

### **II. PROCEDURE**

This agency shall:

- A.** respond to calls for assistance from any citizen, school, or bus transportation company official as they may pertain to criminal conduct on school buses;
- B.** issue citations, release pending further investigation, or apprehend and transport individuals committing crimes on school buses, to the extent authorized by law;
- C.** investigate reports of crimes committed on school buses by using the same procedures followed in other criminal investigations;
- D.** submit reports regarding the incident to superior officers and the prosecuting attorney as required by agency policy;
- E.** follow through with any other investigation necessary to prepare a case pertaining to criminal conduct on school buses as requested by the prosecuting attorney; and
- F.** provide information to the school regarding the incident as required or authorized by law.